



# PROPERTY CHECK REQUEST FORM

This request may only be completed by an adult resident/property owner. Submission of this form is considered a formal request for the Mansfield Township Police to periodically check the exterior of your residence during a short-term absence (e.g. while you are on vacation, on a business trip, etc.).

**\*Important: Please call 609-298-4411 - Option 2 when you return home to confirm your property is removed from the list.**

Date of Request:  Date of Departure:  Date of Return:

Full Name:

Street Address:

Primary Phone:  Secondary Phone:  Email:

### Emergency Contact Information:

Full Name:

Street Address:  City:  State:  Zip:

Primary Phone:  Secondary Phone:

Emergency Contact's Vehicle Information (Include Year, Make, Model, Color, License Plate Number & State):

Does the Emergency Contact have a key to the building?  Yes  No

Does the building have an alarm / security system?  Yes  No

If Yes, does Emergency Contact have the alarm code?  Yes  No

Are any lights going to be left on?  Yes  No

If Yes, which lights?

Are any lights on a timer?  Yes  No

If Yes, which lights?

Are there weapons in the residence? (optional)  Yes  No

If Yes, location?

Will any vehicles be parked on the property while you are away?  Yes  No

If Yes, provide vehicle information (Year, Make, Model, Color, License Plate Number & State)

### Additional Information / Comments

### For Internal Use Only:

Request Verified Date Verified:  Initials:  Sequential #: